

**LOWER ALLEN TOWNSHIP
BOARD OF COMMISSIONERS**

REGULAR MEETING

August 28, 2023 6:00 PM

AGENDA

1. Call to Order by President Villone. Proof of Publication.

2. Prayer and Pledge of Allegiance.

3. Approval of Meeting Minutes: August 14, 2023 Regular Meeting

4. Audience Participation: Any item on the agenda.

5. CONSENT AGENDA

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept motion to approve the items on the Consent Agenda, which are listed as follows:

a. Department Reports for the month of July for Community Development, Fleet Maintenance, Facility Maintenance, and Public Works.

b. The Check Register of August 25, 2023 in the amount of \$359,982.58.

c. Approval to move Jason Druckemiller from Probationary to Regular full-time status effective August 28, 2023, as he has satisfactorily completed his probationary period.

6. PRESIDENT VILLONE

a. Accept a motion to approve Captain Leon G. Crone's retirement and entrance into the Deferred Retirement Option Plan (DROP) effective October 1, 2023. The DROP period will be three (3) years ending October 1, 2026.

b. Accept a motion to enact **ORDINANCE 2023-04**, an Ordinance modifying and changing the Code of the Township of Lower Allen, 1997, Chapter 110 – Floodplain Management.

c. Accept a motion to enact **ORDINANCE 2023-05**, an Ordinance to approve, adopt and enact an Ordinance Codification for the Township of Lower Allen, County of Cumberland, Pennsylvania; to provide for the repeal of certain legislation not included therein; to save from repeal certain other legislation not included therein; and to provide penalties for violations of the Code.

7. Any business pertinent to the Township. Discussions will be limited to ten (10) minutes per person.

8. PUBLIC WORKS DIRECTOR

a. Discussion and possible action: Approval for staff to open the 2023 BMP Basin Retrofit Bids at a publicly advertised meeting on September 8th, 2023.

9. COMMUNITY AND ECONOMIC DEVELOPMENT

a. Discussion: Tommy Car Wash Subdivision and Land Development Plan

a. Action: Approve waiver from Section 192-30.A Submission of a Preliminary Plan.

b. Action: Approve waiver from Section 192-58.E.10 requiring parking lot planting islands to collect stormwater.

c. Action: Approve waiver from Section 192-59.C.2 requiring parking spaces located next to parking lot island to be larger.

d. Action: Approve deferment of Section 192-63.C.2 Sidewalk Construction for section noted on plan only.

b. Action: Approve the Subdivision and Land Development Plan for Tommy Carwash with the following conditions:

- a. A Highway Occupancy Permit (HOP) is obtained from PennDOT
- b. The plans are signed and sealed
- c. The Financial Security and Agreement are provided.
- d. A Cross-Access and Parking Easement Agreement is executed and recording prior to or with the plan recording
- e. A Stormwater Maintenance and Monitoring Agreement is provided
- f. The NPDES permit is amended

10. PUBLIC SAFETY

a. Discussion and possible action: Approval to pre-order three (3) Police Department replacement vehicles in line with the anticipated 2024 budget and the provision to withdrawal the order without penalty.

11. MANAGER

a. Discussion and possible action: Approval of the West Shore Recreation Commission's 2024 Budget and Lower Allen's per capita rate of \$3.10.

b. Budget Meeting dates: October 2nd, 16th & 30th.

12. COMMISSIONERS REPORTS

13. Adjourn.